

## Sale of Second-hand uniforms

Villa Maria College sells second-hand uniforms on behalf of parents/guardians through the Uniform Shop. The College takes a 15% commission on successful sales and these funds will be used to support student learning through the Student Assistance Fund.

Garments submitted for sale must be clean (freshly washed) and in good condition. This means all buttons intact, zips working and stitching on hems and seams all sound. Blazers should be dry cleaned please.

Please fill out the tickets with your details and attach them to the garments. These can be downloaded from the website. If you don't have a printer, we do have some tickets in the shop. Garments are priced in the shop according to their condition.

Make sure to supply your bank account details on the form provided so that payment can be made after the item is sold. The payment will appear in your nominated bank account. As there are a large number of sales we don't notify parents when items have sold.

If you have any questions, please feel free to contact me at the Uniform Shop on Mondays or Thursdays during term-time from 12.30pm to 4pm. I can be reached by email or on extension 855 and I do have an answerphone.

Ruth Eadie Uniform Shop Manager Villa Maria College

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